



Circular: 3-2026

Date: 4 March 2026

To: Parents and Guardians

Dear Parents / Guardians

Please be informed that the **Term 1 Test Series** commenced today. This assessment period is an important academic milestone and contributes significantly to each learner's term mark.

We kindly request that you ensure your child studies diligently and prepares thoroughly for each subject according to the examination timetable.

Test Series Guidelines

To ensure a smooth and disciplined assessment period, please take note of the following:

- **Attendance is compulsory:** Learners must be present for all scheduled tests.
- **Medical certificates** are required for any absence during the test series. In cases of illness, a valid doctor's note must be submitted immediately upon return to school.
- **No early departures:** Learners may not leave immediately after writing a test unless formally arranged with the school beforehand and accompanied by a parent or legal guardian.
- **Full school uniform** is required during the test period.
- **Punctuality** is essential. Learners who arrive late may not receive extra time.
- **Study preparation:** Learners should revise daily and prepare according to the provided scope and timetable.
- **Stationery:** Please check that your child has all the necessary writing utensils and a calculator if needed. Learners can buy pens, pencils, rulers and erasers at school for R5 per item.
- **Academic honesty:** Any form of cheating or dishonesty will be dealt with according to the school's Code of Conduct.

Where possible, please schedule medical and other appointments in the afternoons so that they do not interfere with test times. We also urge parents to avoid learner absenteeism during this period as far as possible. Regular attendance is essential for academic success.

PLEASE NOTE: The school will officially **close on 27 March 2026**. Normal school hours will apply until 26 March 2026, and normal tuition will continue during the final week of school. Learners should therefore not be kept at home during this week, as valuable teaching and revision will still take place.

Your support in reinforcing discipline, preparation, and attendance during this period is greatly appreciated.

A strong partnership between home and school contributes directly to learner success.

Thank you for your attention to this matter and for your continued support.

Mrs S. Swart

Deputy Principal

Lady Grey Arts Academy

